



# Person Specification

## Post: Learning Assistant Level 2



<b>Knowledge</b>	<b>E = Essential D = Desirable</b>	<i>Identified by</i>
Demonstrate an understanding of the national curriculum and other basic learning programmes/ techniques (within specified age range/subject area e.g. Numeracy and Literacy strategies)	E	Interview/AF
An awareness and an understanding of issues of inclusion, especially within a school setting	E	Interview/AF
Training in Special Educational Needs strategies	E	Interview/Certificates
<b>Skills and Abilities</b>	<b>E = Essential D = Desirable</b>	<b>Identified by</b>
Ability to work effectively within a team environment, understanding classroom roles and responsibilities	E	Interview/AF
Ability to build effective working relationships with all pupils and colleagues	E	Interview/AF
Ability to promote a positive ethos and promote a positive attitude as a role model	E	Interview/AF
Ability to work with children at all levels regardless of specific individual need e.g. individual learning styles	E	Interview/AF
Ability to promote the positive values, attitudes and behaviour that are expected from the pupils with whom they work in accordance with the schools aims	E	Interview/AF
Able to liaise sensitively and effectively with parents and carers recognising the role in pupils' learning	E	Interview/AF
Excellent numeracy and literacy skills as required	E	AF
Ability to undertake structured and agreed learning activities	E	Interview/AF
Ability to undertake clerical/administrative duties and provide support as required	E	AF
The ability to prepare and organise a range of resources to support learning programmes	D	Interview/AF
Effective use of ICT to support learning	D	AF
Training in the literacy/numeracy strategy	D	Interview/AF/Certificates
Training in Special Educational Needs strategies	E	Interview/AF/Certificates



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## Post: Learning Assistant Level 2



<b>Qualifications</b>	<b>E= Essential D=Desirable</b>	
NVQ II or equivalent in Teaching Assistance	D	Certificates
<b>Experience</b>	<b>E = Essential D = Desirable</b>	<b>Identified by</b>
Relevant experience of working with and/or caring for children within a specified age range/subject area	E	Interview/AF/References
Above within an educational setting	D	Interview/AF/References
<b>Professional Values and Practice</b>	<b>E= Essential D= Desirable</b>	<b>Identified by</b>
Must be able to demonstrate all of the following:  Ability to understand, build and maintain successful relationships with pupils and colleagues, treat them consistently, with respect and consideration, and demonstrate concern for their development as learners.	E	Interview/AF/References
<b>Special Attributes required of the Candidate</b>	<b>E = Essential D = Desirable</b>	<b>Identified by</b>
Participate in relevant training and development opportunities	E	Interview/AF/References
Undertake appointed person certificate in first aid administration	D	Interview
Ability to form and maintain appropriate relationships and personal boundaries with children and young people	E	Interview/AF/References